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### ***Draft Minutes***

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#### **February 25, 2010**

A meeting of the Idaho Statewide Interoperability Executive Council (SIEC) was held on this date at Gowen Field, Idaho Military Division, 4040 Guard St Boise ID 83705 Building 600 West Wing, Joint Conference Room, Basement. Chair Mark Lockwood called the meeting to order at 9:01 a.m. Attendees and guests introduced themselves. A quorum was present.

#### **Members Present:**

- Chair, R. Mark Lockwood, Idaho Chief's of Police Association
- Vice-Chair Sheriff Lorin Nielsen, Idaho Association of Sheriffs
- Michael Candelaria, United States Dept of Interior
- Dia Gainor, Idaho Dept of Health and Welfare
- Dean Hagerman, Idaho Military Division
- Jon Heggen, Idaho Dept of Fish and Game
- Jerry Russell, Idaho State Police
- Col. William Shawver, Idaho Bureau of Homeland Security
- Mark Wendelsdorf, Idaho Fire Chiefs Association
- Joe Young, Idaho Association of Counties (via phone bridge)

#### **Members Not Present:**

- Jay Christensen, Idaho Department of Corrections
- Jerry Goetz, Federal Law Enforcement
- Marv Hagedorn, Idaho House of Representatives
- James Hammond, Idaho Senate
- Greg Laragan, Idaho Transportation Department

#### **Others Present:**

- Dodie Collier, Program Manager
- Nate Reed, Administrative Assistant
- Bruce Bowler, Madison County
- Michele Carreras, State Communications
- Eddie Goldsmith, IECC 911 Project Manager
- Matt Howarth, Motorola
- Russ Bundy, Ada County
- Don Gardner, Clearwater County
- Stacy Hyde, District 6 – Bonneville County
- Martin Knoelk, Idaho Fire Chiefs Association
- Carl Rader
- Jose Crespo, EF Johnson

- Char Nelson, Blaine County
- Rob Feeley, BHS
- Len Humphries, Fremont County
- Lorraine Elfering, Canyon County S.O.
- Todd Herrera, Canyon County S.O.
- Mickey Flores, Gem State Com.
- Jon Relis, Alston Com.
- Bruce Richter, DHS-OEC
- Terry Knight, DHS FEMA X
- Carol Killian, Elmore County Emergency Manager
- Russ Benton, INL (via phone bridge)
- Mike Sanders, Bannock S.O. (via phone bridge)
- Sandy Rollins, Latah County (via phone bridge)
- Brad Coughenour, Kootenai County (via phone bridge)

### **Welcome/Introductions**

Mark Lockwood, SIEC Chair

### **Review & Approve December Minutes**

Chair Lockwood asked for a review of December's minutes.

Dean Hagerman had two corrections. He was not in attendance at the last meeting, and should be dropped from the Members Present list. There was a small grammatical error on page 3, under District 2, in the third sentence.

Chair Lockwood asked for an audio review of the minutes to correct them.

**MOTION: To approve December 17, 2009 draft minutes, as amended. Mr. Hagerman moved, Vice-Chair Nielsen seconded. The vote was unanimous.**

### **Governance Review (Focused on the Current Governance Model)**

Chair Lockwood reported that the Council has had requests from DIGB Chairs to look at the model that was developed by the governance subcommittee, and asked for the Council to discuss some layering issues associated with that model.

Joe Young, Governance Subcommittee Chair (via Phone Bridge) reported. In creating the governance model, the subcommittee collected information from various national governance policy academies. The subcommittee worked on creating the model for 9 months. Regional governance was an idea that kept coming up. A regional layer of governance was included to make sure there was more opportunity for grant funding.

Mr. Young reported that the Council moved forward with the governance model and six districts were stood up. The districts have been meeting for 4-5 months now. The Council charged them with several goals to accomplish. Mr. Young doesn't think the districts have completed all what they were asked to do. Mr. Young reported that he doesn't believe all counties and tribes are participating in their districts yet. Districts still need time to bring all stakeholders to the table, and also need to develop a strategic plan. Mr. Young feels that the strategic plan is the thing that will identify whether the governance model needs to be changed or not. Mr. Young supports changing the model, if the districts wish to, at a later date, and suggested waiting a year before making a decision.

### **DIGB Chairs Comments (Limited to 3 minutes for each Chair)**

Chair Lockwood invited DIGB Chairs to comment and report on their districts.

#### District 2

Chair Don Gardner reported. District 2 has been very successful in bringing in all its partnerships. All five counties and the Nez Perce Tribe have been participating. They have been through all their documents and have had their drafts ready since December. They feel the governance model should stop at the district level. This would give them an opportunity to better represent themselves. They feel that if they join with District 1 and form a region that focus would be lost, and their interest would be diluted by the larger population in District 1. Their resolution is ready, but they don't know what to call themselves. Mr. Gardner proposed that they don't wait a year on whether to stop at the district level; a decision should be made today.

#### District 3

Chair Darby Weston reported. He agrees with District 2. They have drafted their documents, but nothing has gone to the board of directors. They feel they don't need an additional layer insulating districts from the state; the direct approach is far better. With the population base and the varying demands of the 10 counties represented in District 2, meeting all those needs is a large enough challenge.

#### District 4

Chair Char Nelson reported. District 4 got off to a bumpy start. One challenge in bringing counties that haven't worked together previously is building trust. They have been successful in meeting that challenge and are moving forward quickly. They have questions on whether they will be called district or region. They have their charter ready, but there will be some modifications depending on how the Council determines the governance model will be organized. Ms. Nelson agrees that the Council should not wait a year to make a decision.

#### District 5

Co-Chairs Lorin Nielsen and Mike Sanders reported. They have had several meetings and are still in the process of drafting their charter. They have a level of trust in their district, and feel that they also have that trust with District 6. They have had three meetings as a region (with District 6) to look at their different systems. District versus region was a main topic at their last meeting. Mr. Sanders felt that the consensus of their discussion was to retain the regional model because it would assist in the collaboration between districts and provide opportunity for face-to-face meetings.

#### District 6

Chair Stacey Hyde reported. Their documents are in order, and their charter has been adopted. Bylaws have been developed, and their resolution is ready to go to the counties. They would support being called a region unto themselves. Moving from a district to a region is not going to stop progress that has been made with District 5.

Chair Lockwood asked Mr. Young to speak on District 1.

#### District 1

Mr. Young reported. They are still supportive of the regional concept because they haven't completed the strategic plan. They are going to connect with other districts/regions whether they are called districts or regions. District 1 is supportive of the governance model as it is now.

#### **SIEC Discussion and Action**

Chair Lockwood reported that at the SCIP meeting in January, a special meeting was held that included Col. Shawver, Steve Steiner, himself, and the six district chairs. They discussed the governance model in depth. A subcommittee of the Council spent nine months developing a governance model. That model was presented to the Council and was approved. Resources were committed to send it out to the statewide shareholders to get it stood up. Chair Lockwood felt it was important to hear from the local counterparts. Chair Lockwood reported that he would like to see an additional 6-7 months building the districts, to get strategic plans in place, and to develop trust to work together. But, if the districts are willing to accept additional responsibility that would fall to a regional unit, and would be willing to allow districts to form a region at a later date, then they should be allowed to do that.

Col. Shawver commented that from the perspective of a state administrative agent, and from a position where the grant funding from a federal perspective is leveraged, he doesn't see the value of the regional layer of governance. In consideration of grant funding, no additional weight is given to regional collaboration. The grant formula that is in existence today is based on a base allocation and the rest of it is based on population. The governance subcommittee has done phenomenal work, but there is no value in waiting a year to make a change.

Col. Shawver moved that the governance structure, as presented, be amended to eliminate the regional structure because there is no value added. Dia Gainor seconded the motion.

Chair Lockwood asked for additional discussion.

Vice-Chair Nielsen commented that he supports the motion with the understanding that the districts not only can, but should be encouraged to work together to form a tighter and broader interoperability, and that this would also include when we deal with other states.

Dean Hagerman had a concern that by eliminating the regional governance model the workload for each district will be increased.

Jerry Russell was also concerned about the additional workload that would be given to the districts.

Chair Lockwood clarified that if there were things that would have been assigned at a regional level, they would now fall to the districts. The districts would have to assume those additional duties. The regional layer of the governance model would be done away with, and for the purpose of SIEC governance, the districts would remain as districts, and would be called districts.

Vice-Chair Nielsen called for the question.

**MOTION: To amend the governance model to eliminate the regional structure. Col. Shawver moved, Ms. Gainor seconded. The vote was unanimous.**

Col. Shawver moved that all documentation remove any reference to confidentiality agreements. At this point and time, based on grant guidance, there is no requirement for confidentiality agreements. In the future, where participation in a grant requires a confidentiality agreement, it could be addressed then. Transparency in government is vitally important. Col. Russell seconded the motion.

Chair Lockwood asked for additional discussion.

Vice-Chair Nielsen agreed with government openness, but was concerned that some grants require the location of secure infrastructure. He agreed with the motion as long as the secure infrastructure is still protected.

Col. Shawver amended his motion, and moved that any reference to confidentiality agreements as it relates to statewide governance be removed from any of our documentation. The second was in agreement with the amended motion.

**MOTION: Any reference to confidentiality agreements as it relates to statewide governance be removed from SIEC documentation. Col. Shawver moved, Col. Russell seconded. The vote was unanimous.**

### **Interoperable Communications Update**

Steve Steiner reported.

At the last Public Safety Education Governance Council meeting, it was approved that the state will support 700 MHz as its primary communications. A statewide business plan is being formulated to carry that out. Jerome and Bonner County have approached the state to partner to make it happen. PSIC

grant dollars are going to be used this year to purchase the remaining PSIC requirement sites. If there are additional dollars after that is accomplished, they will be put toward partnerships to tie in a statewide interoperable communications platform that state agencies will be able to utilize across the state.

There is a concern about coverage in rural areas. The proposal is to put cross band 700 UHF or 700 VHF repeaters in those areas.

This project will likely be a 5-7 year endeavor.

There is also a concern that, as a state, there is very limited funding and there are a lot of radio needs.

Chair Lockwood asked Mr. Steiner to speak on Mt. Harrison coming online, and what it has done to the system.

Mr. Steiner answered that Mt. Harrison was brought online within in the past 30 days. With a portable handheld there was coverage all the way to the Bliss rest stop. The coverage is vast.

Col. Russell complimented Mr. Steiner and his crew for the work they have done. They have made substantial progress.

Mr. Steiner commented that John Parker deserves 90% of all accolades.

#### **2009 SIEC Annual Report to the Legislature – Update**

Chair Lockwood reported that he had the privilege of addressing Idaho's Legislators. The Council had a copy of the report before them.

Chair Lockwood wanted to represent what SIEC's "bottom up" governance and accomplishments have been. Out of the 22 positions on the Council, 17 come from a local level in that they do not work for a state or federal agency.

Another point that was presented to the Legislature was that the money that has been used by the SIEC has been stretched a lot.

Nikki gave a report of the zone report of the master site.

#### **Bureau of Homeland Security (BHS) Update**

Col. Shawver reported that the 2009 and 2010 grant awards will probably be on par with each other. The 2011 budget has been delivered to The Hill and is awaiting legislative action.

#### **Other Business**

No other business was brought before the Council.

#### **Open Comment Period**

There were no comments.

#### **Adjourn**

**MOTION: To adjourn. Vice-Chair Nielsen moved, Col. Russell seconded. The vote was unanimous. The meeting adjourned at 10:19 a.m.**

**Next Meeting – Thursday April 22, 2010 0900-1200 Hrs Location: Idaho Military Division Gowen Field 4040 Guard St Boise ID 83705 Building 600 West Wing - Joint Conference Room, Basement**